



# St John's Lutheran School P&F

## General Meeting

### 24<sup>th</sup> July 2023

**Opened:** 6 pm

**Attendance:** Steven Lake, Deb Kim, Sara Parfett, Suzanne Koy, Cathie D'Arcy, Carolyn Dingle, Heidi Henderson, Karyn Bjelke-Petersen, Jan Hicks, Kylie Birch, Heather Hirsch, Rachel O'Hara, Gayle Lamping, Ashley Dalton, Miriam Squire, Angela Fechner, Rachel Collier, Casey Walmsley.

**Zoom Attendance:** Sue Hyde

**Apologies:**

**Chairman:** Carolyn Dingle (President).

**Opening Prayer:** Carolyn Dingle.

**Previous Minutes Accepted:**

Meeting 8th May. Previous Minutes accepted with a run down about Bookarama. Purchase of Netball uniforms, Report from Karyn BP about the new building, new staff eisteddfod, camps, walk my way, Conversation also arose about more community events with a movie night and disco, Option of a calendar for next year and Resources for the library for at lunchtime.

Moved – Heidi Henderson. Seconded – Carolyn Dingle

**Outgoing & Incoming Correspondence:**

- Bookarama emails including hall hirer.
  - Fundraising ideas
  - Invoices that have been paid (CTC)
  - Emails with information about Library resources
- Accept all correspondence by all attendees of meeting.

**Treasurer Report:**

Bookarama - \$9929.18 with expenses of \$1468.07 Total profit being \$8462.11.  
Account Westpac- \$90, 594.19.  
LLL Account - \$1339.80  
Containers for Change - \$18.40  
P&F - \$7239.50  
Total Profit: - \$18, 127.58

We are hanging on to a lot of our profit to help with the new building and Prep classes. We are moving away from cheques and started with electronic payments. We are also looking into the fact that we aren't earning interest and the idea of a term deposit account.

Motion was put forward to move \$70, 000.00 into a term deposit account to earn interest.  
Moved by Carolyn Dingle 2nd – Sara Parfett

Moved – Sara Parfett. Seconded – Carolyn Dingle.

## **Principal Report (Karyn Bjelke-Petersen):**

- Survey Results have been come in and the results have been given by a presentation which are attached to meeting minutes.
- Thank you for resources for the library
- Building update: The team are working very long hours trying to complete as quickly as possible. We are having fortnightly meetings with the building manager to keep up with school movements. The Building Manager is very grateful for working with them. We have started the process of ordering furniture and shelving resources.
- Prep Interviews have started for 2024 and we are looking at 3 classes.
- New staff member for visual arts Ruth Ellington.
- Staff on Long Service Leave: John & Naomi Kotzur till the end of the year and Ashley, Steven, Mark Shelly and Myself helping to relieve. Suz returning. During the gap between Naomi and Suz, Lynda will be helping to fill the gap.
- Karyn will also be away in Week 9 & 10 of Term 3.
- Strategic plan coming up which will plan the school out for the next 5 years with the help from Adrian Wyles. We have a draft plan completed and are waiting for feedback from the survey.
- Information Nights for Secondary year levels - Year 7 as well as Years 10 to 11. These dates are in the newsletter.
- South Burnett Athletics for primary and secondary. Graeme will update in this newsletter.
- Baconfest is coming up and the school has a dance performance.
- Jan Hicks and Karyn BP attended Bushwalkers in Harvey Bay
- TAFE careers day was Thursday last week which was very successful.
- Market Stall for the Year 10 was very successful.
- Mrs and Mr T have made a tree that can be seen in the library. We are all very appreciative of all the work Mrs T does for the library.
- A survey was shown by Karyn with expectations for all areas which can be seen in the attached presentation. This survey shows us where we can still grow but still look at where we are achieving. One highlight was about parking, especially with the new building going up there is less than normal. Students' voice was also noted as important alongside cyberbullying and how we can support the students through this. Sports events were another and we are looking at lots of different opportunities for the students.

## **Steven Lake:**

- Stephen Huth, the Secondary Co-ordinator, has been working hard for Subject Choices for the Year 10 and 11 students along with the school's staffing. A lot of this relies on students moving from Year 10 to Year 11. The process is long and looking at what we can and can't offer the students. We are feeling very confident about the direction we are going and the staff that are required.
- Staffing has shown hard across all levels within the school.
- We have the information night for the transition between Year 6 to Year 7 supporting our current families.
- The school is trialling new learning platforms with resources. Watching how students and staff are coping with Visual Learning through Atomi. Also having the students become used to different types of assessment.
- Secondary Uniforms: Formal Attire with the help of the secondary students – Jacket (material is good for dry cleaning and fade resistant), tie, dress pants/skirts, and Formal Shirts. This will be mainly for Events while we first introduce this attire. All genders will have the option of the

trousers. Senior Jerseys will be introduced, and the P&F hopefully will be happy to help with some of the cost.

### **General Business:**

- School disco had great success and so much support for supervision from both Parents and Teachers.
- Movie Night will be 1st of September with an inflatable screen which will be run up on the oval. Hoping to have popcorn or an ice cream van with also the availability of a coffee van. We are looking at 2 sessions 1 for Junior (G) and 1 for Senior (PG). We will send through options for the movies and ask for feedback on choices. It will be a small cost \$5.00 per person. The low cost is due to wanting this to be more of a gathering than a fundraiser.
- Lego Competition again with Raffle Prizes donated by the P&F.
- Buses for School Camps – We will investigate increasing our support this year instead of the original \$4000.00 to move up to \$5000.00.  
Motion to increase to \$5000.00 moved by Carolyn Dingle and seconded by Cathie D’Arcy. There was a notion about having a permanent school bus but there are a lot of complications with storing, drivers, events clashing, etc. It may be something we can investigate down the track as the school moves bigger.
- Lunchtime activities to be introduced is an ongoing conversation.
- P&F will continue to provide a small support for all sports including music/arts and academics for each selection (\$150.00 per student).
- The P&F is looking into a small gift showing our support for teachers, for Teachers Day Friday the 27<sup>th</sup> of October with custom-made sugar cookies.
- The Ham Drive is coming up in Term 4 and order forms will be out before the end of Term 3. The pickup times will be Thursday on the last week of term with try booking for orders as well. We have our Hams come from Swickers,
- The P&F is happy to support the Leadership Team with gifts from the P&F for support at the Awards Nights.
- A suggestion was made about a Driving School crash course, Steven will be looking into this and let us know more.
- There is more talk as we move into Year 12 with the Year 12 Formal. We want to make sure we start off right with our tradition.
- The school is excited about being not just a primary school but a school that caters to P-12 so all traditions will be considered including the transition from Year 6 to Year 7.

### **Other Business:**

- Year 8 Laptop – Look at sales and look into bulk buying to help with prices for the Year 8’s.
- We as a P&F are very conscious that parents are aware of what we are up to so we ensure we put as much as we can on Facebook, and to try and keep parents engaged as much as possible who aren’t able to make the meetings.
- Athletics Carnival – Parents are required to care for their children as staff are only there to help.

**Next Meeting: 30th Of October 2023 including AGM**

**Meeting Closed at 7.35 pm**

# P & F Meeting

24/07/2023









**Dear Parent,**

Earlier this year, I commissioned an independent, confidential 'experience' survey of all school parents (Prep to Year 11), staff and students (Years 5 to 11) as part of our commitment to continually monitor and improve the quality of education we provide to our students.

This information is most important for the School for our operational and strategic planning, as well as for tracking changes in our performance.

For the 2023 review, a total of 180 parents completed the survey.

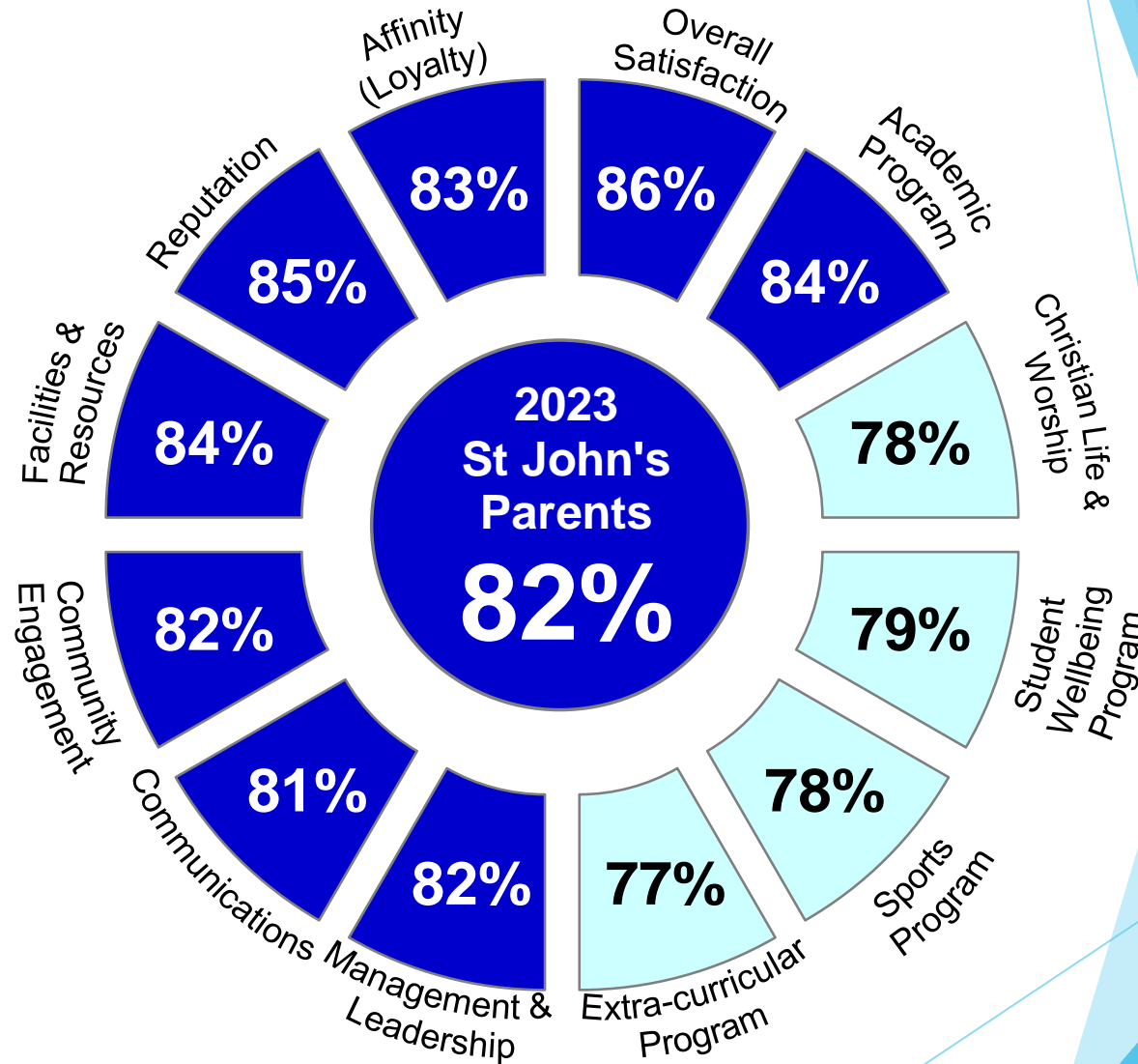
The surveys were extensive and covered in excess of 300 aspects of education at the School.



## Overview of Key Areas

The 'MMG Wheel' below reflects the average scores for all parents across key areas.

Parents noted 'very high' scores for 8 of the 12 areas and 'high' scores for the remaining 4 areas. The overall score is 'very high' (82%).



| Very low | Low      | Moderate | High     | Very high |
|----------|----------|----------|----------|-----------|
| <50%     | 50%-<60% | 60%-<70% | 70%-<80% | 80%+      |





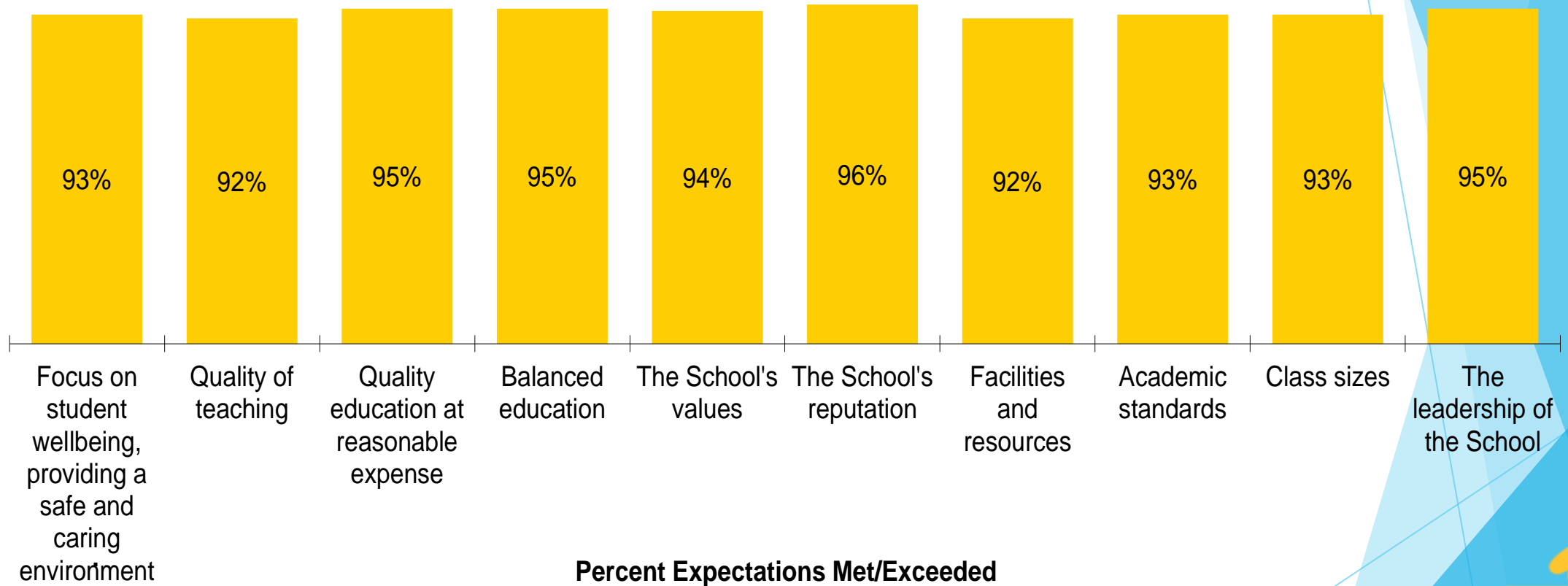
## Expectations Met or Exceeded

The following charts detail the percentage of parents who noted their expectations had been met or exceeded across key areas, ranked in order of the importance they placed on these same areas when choosing the School for their children.

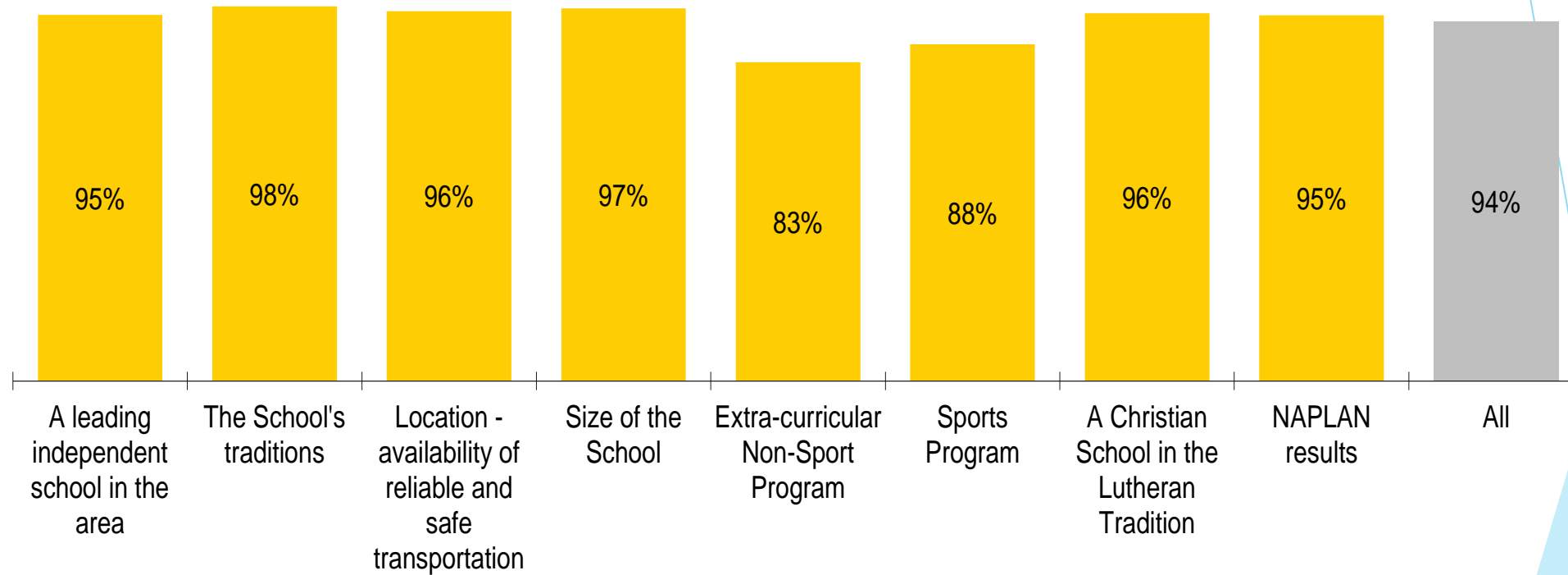
For example, 93% of parents noted their expectations had been met or exceeded for 'Focus on student wellbeing' – the noted most important area from parents.



## 2023 St John's Parents - Expectations Met/Exceeded - First 10 (n=180)



### 2023 St John's Parents - Expectations Met/Exceeded - Next 8 (n=180)



Percent Expectations Met/Exceeded



## Expectations Met/Exceeded for the Top 5 Most Important Areas

93% of parents noted their expectations were met or exceeded in relation to the focus on student wellbeing

92% of parents noted their expectations were met or exceeded in relation to the quality of teaching

95% of parents noted their expectations were met or exceeded in relation to a quality education at reasonable expense

95% of parents noted their expectations were met or exceeded in relation to a balanced education

94% of parents noted their expectations were met or exceeded in relation to the School's values



## Open Responses

Parents also provided valuable 'open ended' comments on a number of areas. These responses added greatly to the value of the review.

In response to the question about what parents valued most about their association with the St John's Lutheran School, the top five areas noted by parents are detailed below.

| 2023 St John's Parents - What is valued most about your association with the School (Top 5) |
|---|
| Safe, caring & supportive environment   |
| Quality of teachers & staff   |
| The School culture & values   |
| The School community  |
| Friendships/connections developed between students, staff & parents                         |





Overall, we are very pleased with the results. However, there are areas identified where further attention will be given.

***These include an:***

- ***ongoing pursuit for academic excellence,***
- ***continued focus on student wellbeing and***
- ***aspects of the sports, instrumental and extra-curricular programs.***

Following is a small sample of some of the 'open ended' comments from parents in relation to what they valued about their experience with the School.



Some areas of review are:

- Homework ( Amount of Homework)
- Increasing student voice
- Proactive wellbeing programs
- Education regarding bullying/ cyber-safety etc
- Reviewing regularly extra-curricular opportunities



## Parent extracts in relation to what they valued most about their association with the School.

*Smaller class sizes and when I first enrolled my son at the school that my understanding was that this was a school based on Christianity foundations that would be accepting of children with an array of needs and diversity.*

*The sense of community and ability for our children to grow up among other families that share similar values.*

*The size - big enough to get access to most things (subjects, resources etc) but small enough there are few strangers (parents, students, teachers).*

*We value the School's commitment to provide a high level of education to our granddaughter. Also, to care and support her through many challenges in life .*

*Being able to approach staff and know my student feels safe at all times.*

*Friendly folk. Principal, office staff, teachers*

*My child's relationship with his teachers and learning coaches.*



*Friendly environment. Clean and tidy. Respectful and good communication between parents, children and staff.*

*The family orientation and personal touches. You are known and remembered, not just a name on the records. Always feel valued and listened to and the support for any children with learning difficulties and those with ASD or ADHD is exceptional.*

*Well maintained school that delivers an excellent service to our students. A school that instils respect, discipline and a team spirit amongst the students while showing care and love in line with Christian values.*

*Family friendly school that support one another as a team working towards giving the students the best possible education and upbringing.*



We wish to thank the 2023 parents sincerely for their feedback and for the extent of information and quality of views expressed.

